

## ICB PUBLIC SECTOR ACCOUNTING FOUNDATION LEVEL

**REGISTERED QUALIFICATION NAME:  
NATIONAL CERTIFICATE:  
PUBLIC SECTOR ACCOUNTING NQF L4  
SAQA ID 20352 (120 CREDITS)**



This programme is the first level in the ICB Public Sector Accounting Programme. If you want to work in finance in government or municipalities, this is the stream to study.

This programme has been designed to address the lack of skills in the public sector and give learners knowledge that will help government run more productively. You will learn how to produce high quality financial statements, implement basic internal controls, conduct effective internal auditing, and supply sound accounting and financial principles.

### **CAREER OPPORTUNITIES**

- Public Accounts Administrator

### **ENTRANCE REQUIREMENTS**

- Grade 11 (Std 9), NQF L3 or an equivalent
- A laptop or computer is required

### **COURSE DURATION**

Based on contact hours as determined by the accreditation body and based on HC College course progression structure and schedule:

- Full Time - approximately 8 months
- Part Time - approximately 1 year
- Distance Learning - approximately 1 year

## **SUBJECTS**

### **Foundation Level**

1. Bookkeeping to Trial Balance (BKTB)
2. Public Accounting Administration (PAAD)
3. Computerised Bookkeeping (JCB)
4. Business Literacy (BUSL)

## **ASSESSMENTS**

As per ICB assessment policy. Each course is assessed by the ICB by means of a Portfolio of Evidence where you are required to complete Activities (assignments) and Evaluations (tests) and then complete a final summative assessment (exam) written at an ICB assessment centre.

## **CERTIFICATION**

National Certificate: Public Sector Accounting NQF L4 (SAQA ID: 20352)

Because ICB's qualifications are registered on the National Qualifications Framework (NQF), when learners finish their studies, they are certified by FASSET, who is the sector's Education and Training Quality Assurer (ETQA). ICB will upload learner details and results to the National Learner Records Database. FASSET has the right to verify ICB assessment processes and if they do so, this can mean a delay in your final certification being confirmed.

## **FURTHER STUDIES**

You can further your studies with the ICB Public Sector Accounting Programme Intermediate Level – Diploma: Public Sector Accounting NQF L5 (SAQA ID: 20353)