

ICB BUSINESS MANAGEMENT PROGRAMME

**REGISTERED QUALIFICATION NAME:
NATIONAL DIPLOMA:
FINANCIAL ACCOUNTING NQF LEVEL 6
SAQA ID 20366 (280 CREDITS)**



Good business management is vitally important for a company's commercial success. In this programme, you will learn about business and financial management best practices, office and legal practice, human resource management, global business strategy and research methods in commerce.

This programme consists of 3 Levels (12 Subjects):-

1. Foundation Level – National Certificate: Small Business Financial Management NQF Level 4 (SAQA ID 48736)
2. Intermediate Level – Higher Certificate: Office Administration NQF Level 5 (SAQA ID 23619)
3. Advance Level - National Diploma: Financial Accounting NQF Level 6 (SAQA ID 20366)

After successful completion of this programme, you will be able to do the following:-

- Work with management information systems at a corporate level
- Prepare a business for internal/external audit
- Apply principles of strategic intent and strategic thinking in a global business environment
- Apply managerial finance and control principles in a commercial environment
- Draw up and interpret financial statements and reports in accordance with IFRS

CAREER OPPORTUNITIES

- Financial Accountant
- Accounting Officer (via SAIBA if you meet their criteria)
- Field/Floor/Store/Department Manager
- Key Account Manager
- Business Manager
- Business Consultant
- Business Advisor
- Service or Sales Manager

ENTRANCE REQUIREMENTS

Your starting point will be determined by your highest qualification achieved. Candidates normally start the qualification from the Foundation Level.

The entrance requirements for the Foundation Level are as follows:

Grade 11 (Std 9), NQF Level 3 or an equivalent.

COURSE DURATION

Based on contact hours as determined by the accreditation body and based on HC College course progression structure and schedule:

- Full Time - approximately 2.5 Years
- Part Time - approximately 3 Years
- Distance Learning - approximately 3 Years

SUBJECTS

Foundation Level

1. Business Management 1 (BMT1)
2. Bookkeeping to Trial Balance (BKTB)
3. Business Literacy (BUSL)

Intermediate Level

4. Office and Legal Practice (OLPR)
5. Business Management 2 (BMT2)
6. Marketing Management and Public Relations (OAMM)
7. Financial Statements (FNST)
8. Human Resources Management and Labour Relations (OAHR)

Advanced Level

9. Business Management 3 (BMT3)
10. Financial Management and Control (FMCL)
11. Financial Reporting and Regulatory Frameworks (FRRF)
12. Research Theory and Practice (RTAP) (By short dissertation, topic: Business Management)

ASSESSMENTS

As per ICB assessment policy. Each course is assessed by the ICB by means of a Portfolio of Evidence where you are required to complete Activities (assignments) and Evaluations (tests) and then complete a final summative assessment (exam) written at an ICB assessment centre.

CERTIFICATION

National Diploma: Financial Accounting NQF Level 6 (SAQA ID 20366)

ICB's qualifications are registered on the National Qualifications Framework (NQF), when learners successfully finish their studies, they are certified by FASSET, who is the sector's Education and Training Quality Assurer (ETQA).

ICB will upload learner details and results to the National Learner Records Database.

FASSET has the right to verify ICB assessment processes and if they do so, this can mean a delay in your final certification being confirmed.

FURTHER STUDIES

After successful completion of this course, there are several career paths that you may specialize in. Please contact HC College for more information.